



WEST UNIVERSITY DANCE CENTRE  
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 Houston, TX 77025  
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## TENTATIVE SCHEDULE

2017 - 2018 Schedule  
 August 26, 2017 - May 26 2018  
**Office Hours**  
 Monday - Thursday 3:00 pm - 7:30 pm  
 Saturday 9:00 am - 12:00 pm

Studio 1		Studio 2		Studio 3		Studio 4		Studio 5	
<b>Monday</b>									
3:45-4:30	Pre Ballet	4:30-5:30	Open Hip Hop – Ages 8-12	3:45-4:30	Creative Movement	11-11:45	Ballet for 2-year olds	4:00-5:00	Combo I
4:30-5:30	Ballet IA	5:30-6:45	Ballet III	4:30-5:30	Ballet I B (1X)			5:00-6:30	Ballet IV
5:30-6:30	Jazz IA	6:45-7:45	Jazz III	5:30-6:00	Tap I B	4:00-5:00	Combo II	6:30-8:00	Ballet V
6:30-8:00	Ballet VI	8:00-9:15	Jazz V-VI	6:00-6:45	Tap II	5:00-6:15	Combo III		
				7:00-8:00	Dance ACRO – Ages 8-12				
					Ballet Required				
<b>Tuesday</b>									
3:45-4:30	Pre Ballet	4:30-5:30	Ballet I B (2X)			4:00-5:15	Comb III	4:30-5:30	Ballet II
4:30-5:30	Combo I	5:30-6:30	Jazz I B			5:15-6:15	Ballet I A	5:30-6:30	Jazz II B
5:30-8:00	713 Ensemble	6:30-7:45	Ballet IIA			6:15-6:45	Tap I A	6:30-7:45	Ballet II B
		7:45-8:45	Int/Adv Turns & Jumps						
<b>Wednesday</b>									
3:45-4:30	Pre Ballet	4:00-5:00	Combo I A			3:45-4:30	Creative Movement	4:00-5:00	Combo I B
4:30-6:00	Combo III w/Jazz	5:00-6:30	Ballet III	4:30-5:30	Jazz I B	4:30-5:30	Combo II	5:00-6:30	Ballet IV
6:00-7:00	Teen Ballet	6:30-8:00	Ballet VI	5:30-6:30	Ballet IB (1X)	5:30-6:30	Beg. Ballet Older	6:30-8:00	Ballet V
7:00-8:00	Teen Jazz/Contemp	8:00-9:15	Contemporary III			6:30-7:30	Contemporary I		
<b>Thursday</b>									
4:00-5:00	Comb II	4:00-5:00	Combo I	4:15-5:00	Tap III	11:00-11:45	Ballet for 2-year olds	4:15-5:00	Pre Ballet
5:00-6:00	Ballet II	5:00-6:15	Ballet II B	5:00-5:45	Tap IV	3:45-4:30	Creative Movement	5:00- 6:15	Ballet II A
6:15-7:15	Contemporary II A	6:15-7:15	Contemporary II B			4:30-5:00	Tap I B	6:15-7:15	Jazz II A
		7:15-8:30	Jazz IV			5:00-6:00	Ballet I B (2X)		
						6:15-7:00	Tap II		
<b>Friday</b>									
<b>Saturday</b>									
9:15-10:00	Pre Ballet	9:15-10:00	Creative Movement	9:15-10:00	Ballet for 2 year olds B	9:15-10:00	Ballet for 2 years olds A	12:30-4:00	West U Performing Co
10:00-11:00	Combo I	10:00-11:00	Jazz I A			10:00-11:00	Combo II		
11:00-12:15	Combo III	11:00-12:00	Ballet I A			11:00-12:00	Ballet I B		
12:30-4:00	West U Performing Co	12:00-12:30	Tap I A/B			12:00-1:00	Jazz I B		
		12:30-4:00	West U Performing Co						

- Summer study required for ballet Levels II and up
- Ballet II and above – Attendance required twice per week.
- Ballet classes enrollment is required for Jazz IV, V, VI and all Contemporary classes.

- Upper level classes – IV-VI – Requires instructor’s approval.
- Upper level ballet classes require a minimum of two to three years in each level and summer study.
- **CLASSES ARE SUBJECT TO CHANGE**

**TUITION**

- **Auto Pay (or Special Arrangements made)**
- **No Tuition Refunds. No Credits. No Exceptions.**
- **First tuition payment due upon registration**
- **Family Discount** Higher tuition pays the full amount; others from the same family receive a 15% discount.
- **Late Charge** Accounts more than 15 calendar days past due will be assessed a \$10 late charge.
- **Returned Checks** \$35 charge for all returned checks.

**Registration Fee**

Single Student .....	\$30
Two Students .....	\$50
Three Students or more .....	\$65

Option I	One Annual Payment with 5% discount Due upon registration				
Option II	Two Semester Payments First Payment due upon registration, 2 <sup>nd</sup> Payment January 8				
Option III	Four Payments* First Payment due upon registration, October 16, January 8, and March 5 <i>*Recommended for new students</i>				
Option IV	Single Class Payments <table style="margin-left: 40px;"> <tr> <td>\$20</td> <td>1 Hour Class</td> </tr> <tr> <td>\$25</td> <td>1¼ - 1½ Hour Class</td> </tr> </table>	\$20	1 Hour Class	\$25	1¼ - 1½ Hour Class
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\$25	1¼ - 1½ Hour Class				

**SPECIAL DATES**

Class Observations .....	October 16 - 21
Spring Performance .....	May TBA
Last Day of Classes .....	May 26
Summer Dance Camps .....	June - August
Intensive Workshop .....	June 4 - 16
Summer Classes .....	July - August

**HOLIDAYS**

Labor Day .....	September 1 - 4
Thanksgiving .....	November 20 - 25
Winter Holiday .....	December 22 - January 5
Spring Break .....	March 12 - 17
Good Friday .....	March 30

**STUDIO POLICIES**

- No food, drinks or chewing gum are allowed in the studios. Water bottles are allowed.
- Teachers reserve the right to dismiss any student who repeatedly disrupts the class or fails to adhere to dress code.
- Parents please do not interrupt teachers while the class is in session. Please check with the front office to see when the teacher is available.
- Purses, jewelry and other valuables should not be left unattended in the dressing room or lobby. The Studio is not responsible for loss or theft of personal items.
- For Safety, dancers should wear street clothes to and from the studio.

**Class Make Ups**

- Please notify the office when student is unable to attend classes.

**Dropping Classes**

- You must notify the studio in writing to drop a class; you will be responsible for any tuition/fees until notification has been received.

**Class Etiquette**

- Consistency and punctuality complement and enhance the overall learning experience. Tardiness is to be avoided as it disrupts the work and progress of others.

**LOBBY RULES**

To be in compliance with building regulations and for the safety of our students, staff and parents the following policies must be enforced:

- Stairs and hallways must be kept clear at all times.
- No sitting or playing on any stairs
- Lobby area must be kept quiet during class times
- No running, roughhousing allowed
- No tapping or knocking on viewing windows
- Earphones must be used to listen to music or play video games
- Siblings are not allowed in the dressing room, office area or studios.
- Children must not be left unattended
- Do not move or remove furniture from the area

**The Studio is not responsible for injuries incurred in class.**

**DRESS CODE**

The following requirements will be strictly enforced. We expect both parents and students to make the effort to come to class properly dressed.

**Creative Movement –Ballet I must be from Approved List**

**Creative Movement, Pre Ballet** – Black leotard (**no leotards with attached skirts allowed**) pink tights, pink ballet shoes with elastic well sewn on all items from approved list.

**Combo I, II, and III** – Black leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on, black tap shoes with elastic (no ribbons) all items from approved list.

**Ballet I** – Black leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on (no ribbons) all items from approved list

**Ballet II** – Navy blue leotard, pink tights, pink ballet shoes.

**Ballet III** – Royal blue leotard, pink tights, pink ballet shoes.

**Ballet IV** – Burgundy leotard, pink tights.

**Ballet V** - Purple leotard, pink tights

**Ballet VI** – Black leotard, pink or black tights.

**Tap** – Black leotard, pink or black tights, black tap shoes with elastic or Velcro instead of ribbons.

**Jazz (I –IV)** – Black leotard, black footless tights, and tan jazz shoes.

**Contemporary** – Black leotard, black footless tights

**Hip Hop** – Black Leggings or capris and studio logo Hip Hop t-shirt to be purchased from the office, regular athletic shoes.

**Hair** – Must be worn completely up and out of the face and securely fastened FOR ALL CLASSES; buns are required for Combo III and above, and a ponytail for jazz, hip hop, contemporary, tap and combination classes.

NO heavy dangling jewelry, sweatpants, T-shirts, ballet skirts, shorts, or over-sized dance pants or athletic shorts are allowed in any dance class.

**BOYS DRESS CODE**

Black tights, white t-shirt, and black ballet shoes.