



WEST UNIVERSITY DANCE CENTRE
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TENTATIVE SCHEDULE

2017 - 2018 Schedule
 August 26, 2017 - May 26 2018
Office Hours
 Monday - Thursday 3:00 pm - 7:30 pm
 Saturday 9:00 am - 12:00 pm

Studio 1		Studio 2		Studio 3		Studio 4		Studio 5	
Monday									
3:45-4:30	Creative Movement	4:00-5:00	Combo II	4:30-5:30	Open Hip Hop – Ages 8-12	11-11:45	Ballet for 2-year olds	4:00-5:00	Combo I
4:30-5:30	Ballet I B (1X)	5:00-6:15	Combo III	5:45-6:15	Tap I B	3:45-4:30	Pre Ballet	5:00-6:30	Ballet IV
5:30-6:45	Ballet III	6:30-8:00	Ballet VI	7:00-8:00	Dance ACRO – Ages 8-12	4:30-5:30	Ballet IA	6:30-8:00	Ballet V
6:45-7:45	Jazz III	8:00-9:15	Jazz V-VI		Ballet Required	5:30-6:30	Jazz IA		
Tuesday									
3:45-4:30	Pre Ballet	4:30-5:30	Ballet I B (2X)	7:45-8:45	Int/Adv Turns & Jumps	4:00-5:15	Comb III	4:30-5:30	Ballet II
4:30-5:30	Combo I	5:30-6:30	Jazz I B			5:15-6:15	Ballet I A	5:30-6:30	Jazz II B
5:30-8:00	713 Ensemble	6:30-7:45	Ballet IIA			6:15-6:45	Tap I A	6:30-7:45	Ballet II B
Wednesday									
4:30-5:30	Jazz I B	4:00-5:00	Combo I	3:45-4:30	Pre Ballet	3:45-4:30	Creative Movement	5:00-6:30	Ballet IV
5:30-6:30	Ballet IB (1X)	5:00-6:30	Ballet III	4:30-6:00	Combo III w/Jazz	4:30-5:30	Combo II	6:30-8:00	Ballet V
6:30-8:00	WU Performing Co.	6:30-8:00	Ballet VI	6:00-7:00	Teen Ballet	5:30-6:30	Beg. Ballet Older		
		8:00-9:15	Contemporary III	7:00-8:00	Teen Jazz/Contemp	6:30-7:30	Contemporary I		
Thursday									
4:00-5:00	Comb II	3:45-4:30	Creative Movement	4:30-5:30	Combo I	11:00-11:45	Ballet for 2-year olds	4:15-5:00	Pre Ballet
5:00-6:00	Ballet II	4:30-5:00	Tap I B	5:00-6:15	Ballet II B			5:00- 6:15	Ballet II A
6:15-7:15	Contemporary II A	5:00-6:00	Ballet I B (2X)	6:15-7:00	Tap II			6:15-7:15	Jazz II A
7:30-9:00	WU Performing Co.	6:15-7:15	Contemporary II B			4:15-5:00	Tap III		
		7:15-8:30	Jazz IV			5:00-5:45	Tap IV		
						6:00-7:00	WU Performing Co.		
Friday									
Saturday									
9:15-10:00	Pre Ballet	9:15-10:00	Creative Movement			9:15-10:00	Ballet for 2 years olds	12:30-4:00	West U Performing Co
10:00-11:00	Combo I	10:00-11:00	Jazz I A			10:00-11:00	Combo II		
11:00-12:15	Combo III	11:00-12:00	Ballet I A			11:00-12:00	Ballet I B		
12:30-4:00	West U Performing Co	12:00-12:30	Tap I A/B			12:00-1:00	Jazz I B		
		12:30-4:00	West U Performing Co						

- Summer study required for ballet Levels II and up
- Ballet II and above – Attendance required twice per week.
- Ballet classes enrollment is required for Jazz IV, V, VI and all Contemporary classes.

- Upper level classes – IV-VI – Requires instructor’s approval.
- Upper level ballet classes require a minimum of two to three years in each level and summer study.
- **CLASSES ARE SUBJECT TO CHANGE**

TUITION

- **Auto Pay (or Special Arrangements made)**
- **No Tuition Refunds. No Credits. No Exceptions.**
- **First tuition payment due upon registration**
- **Family Discount** Higher tuition pays the full amount; others from the same family receive a 15% discount.
- **Late Charge** Accounts more than 15 calendar days past due will be assessed a \$10 late charge.
- **Returned Checks** \$35 charge for all returned checks.

Registration Fee

Single Student	\$30
Two Students	\$50
Three Students or more.....	\$65

Option I	One Annual Payment with 5% discount Due upon registration
Option II	Two Semester Payments First Payment due upon registration, 2 nd Payment January 8
Option III	Four Payments* First Payment due upon registration, October 16, January 8, and March 5 <i>*Recommended for new students</i>
Option IV	Single Class Payments \$20 1 Hour Class \$25 1¼ - 1½ Hour Class

SPECIAL DATES

Class Observations	October 16 - 21
Spring Performance	May TBA
Last Day of Classes	May 26
Summer Dance Camps	June - August
Intensive Workshop	June 4 - 16
Summer Classes	July - August

HOLIDAYS

Labor Day	September 1 - 4
Thanksgiving	November 20 - 25
Winter Holiday	December 22 - January 5
Spring Break	March 12 - 17
Good Friday.....	March 30

STUDIO POLICIES

- No food, drinks or chewing gum are allowed in the studios. Water bottles are allowed.
- Teachers reserve the right to dismiss any student who repeatedly disrupts the class or fails to adhere to dress code.
- Parents please do not interrupt teachers while the class is in session. Please check with the front office to see when the teacher is available.
- Purses, jewelry and other valuables should not be left unattended in the dressing room or lobby. The Studio is not responsible for loss or theft of personal items.
- For Safety, dancers should wear street clothes to and from the studio.

Class Make Ups

- Please notify the office when student is unable to attend classes.

Dropping Classes

- You must notify the studio in writing to drop a class; you will be responsible for any tuition/fees until notification has been received.

Class Etiquette

- Consistency and punctuality complement and enhance the overall learning experience. Tardiness is to be avoided as it disrupts the work and progress of others.

LOBBY RULES

To be in compliance with building regulations and for the safety of our students, staff and parents the following policies must be enforced:

- Stairs and hallways must be kept clear at all times.
- No sitting or playing on any stairs
- Lobby area must be kept quiet during class times
- No running, roughhousing allowed
- No tapping or knocking on viewing windows
- Earphones must be used to listen to music or play video games
- Siblings are not allowed in the dressing room, office area or studios.
- Children must not be left unattended
- Do not move or remove furniture from the area

The Studio is not responsible for injuries incurred in class.

DRESS CODE

The following requirements will be strictly enforced. We expect both parents and students to make the effort to come to class properly dressed.

Creative Movement –Ballet I must be from Approved List

Creative Movement, Pre Ballet – Black leotard (**no leotards with attached skirts allowed**) pink tights, pink ballet shoes with elastic well sewn on all items from approved list.

Combo I, II, and III – Black leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on, black tap shoes with elastic (no ribbons) all items from approved list.

Ballet I – Black leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on (no ribbons) all items from approved list

Ballet II – Navy blue leotard, pink tights, pink ballet shoes.

Ballet III – Royal blue leotard, pink tights, pink ballet shoes.

Ballet IV – Burgundy leotard, pink tights.

Ballet V - Purple leotard, pink tights

Ballet VI – Black leotard, pink or black tights.

Tap – Black leotard, pink or black tights, black tap shoes with elastic or Velcro instead of ribbons.

Jazz (I –IV) – Black leotard, black footless tights, and tan jazz shoes.

Contemporary – Black leotard, black footless tights

Hip Hop – Black Leggings or capris and studio logo Hip Hop t-shirt to be purchased from the office, regular athletic shoes.

Hair – Must be worn completely up and out of the face and securely fastened FOR ALL CLASSES; buns are required for Combo III and above, and a ponytail for jazz, hip hop, contemporary, tap and combination classes.

NO heavy dangling jewelry, sweatpants, T-shirts, ballet skirts, shorts, or over-sized dance pants or athletic shorts are allowed in any dance class.

BOYS DRESS CODE

Black tights, white t-shirt, and black ballet shoes.