



WEST UNIVERSITY DANCE CENTRE
 4007 D Bellaire Blvd
 Houston, TX 77025
 713.664.2233 | 713.664.0643 (fax)
 wudc@sbcglobal.net | westuniversitydancecentre.com

TENTATIVE SCHEDULE 5-25-18

2018 - 2019 Schedule
 August 25, 2018 - May 18 2019
Office Hours
 Monday - Thursday 3:00 pm - 7:30 pm
 Saturday 9:00 am - 12:00 pm

Studio 1	Studio 2	Studio 3	Studio 4	Studio 5
Monday				
4:00-5:00 Combo II 5:00-5:30 Tap I B 5:30-6:30 Ballet I B-M/W 6:30-8:00 Ballet III A	4:15-5:15 Open Hip Hop – Ages 8-12 5:15-6:30 Ballet II A 6:30-8:00 Ballet V - VI 8:00-9:15 Jazz V-VI	3:45-4:30 Creative Movement 4:45-5:15 Conditioning I 5:15-6:30 Ballet II-M/W 6:30-7:30 Jazz II A	11:00-11:45 Ballet for 2-year old 3:45-4:30 Pre Ballet 4:30-5:30 Ballet I A 5:30-6:00 Tap I A 6:00-7:00 Beg. Ballet Older	4:00-5:00 Combo I 5:00-6:30 Elementary Ballet w/Jazz 2X 6:30-8:00 Ballet IV - V 8:00-9:15 Jazz IV
Tuesday				
4:15-5:30 Elementary Ballet w/ Tap 1X 5:30-8:00 713 Ensemble	4:30-5:30 Combo I 5:30-6:45 Ballet II B 6:45-7:45 Jazz II B	4:45-5:30 Conditioning II 5:30-6:30 Pointe III A-III B	4:30-5:00 Tap I B 5:00-6:00 Ballet I B 6:00-7:00 Jazz I B	4:00-4:45 Pre Ballet 4:45-6:00 Ballet II-T/Th 6:45-8:15 Ballet III B
Wednesday				
3:45-4:30 Creative Movement 4:30-5:30 Ballet I B-M/W 5:30-6:30 Jazz I B 6:45-7:45 Contemporary I	4:00-5:00 Combo I 5:00-5:30 Conditioning III 5:30-6:30 Pointe and Variations 6:30-8:00 Ballet V- VI 8:00-9:15 Contemporary III	3:45-4:30 Pre Ballet 4:30-5:15 Tap III A 5:15-6:30 Ballet II- M/W 6:45-7:30 Tap III B	4:00-5:30 Elementary Ballet w/Tap -2X 5:30-6:45 Ballet II A	4:15-5:15 Combo II 5:15-6:30 Ballet III A 6:30-8:00 Ballet IV - V
Thursday				
4:15-5:00 Pre Ballet 5:00- 6:15 Ballet II B 6:30-7:30 Contemporary II A 7:30-8:30 Jazz III	4:00-5:00 Combo I 5:00-6:30 Ballet III B 6:30-7:30 Contemporary II B 7:30-9:00 WU Performing Co.	11:00-11:45 Ballet for 2-year old 4:15-5:00 Tap II 5:00-7:30 WU Performing Co 7:30-8:15 Tap IV	3:45-4:30 Creative Movement 4:30-5:30 Jazz I A 5:30-6:30 Ballet I A 6:30-7:30 Teen Ballet 7:30-8:30 Teen Jazz/Contemp.	4:00-5:00 Comb II 5:00-6:15 Ballet II T/Th 6:15-9:00 WU Performing Co.
Friday				
Saturday				
9:15-10:00 Creative Movement 10:00-10:45 Pre Ballet 10:45-11:45 Combo I 12:30-4:00 West U Performing Co	10:00-11:30 Elementary Ballet-w/Jazz 1X 11:45-12:45 Ballet I B 12:45-1:45 Jazz I B 1:45-4:00 West U Performing Co	9:15-10:00 Ballet for 2 years old	10:45-11:45 Combo II 11:45-12:45 Ballet I A 12:45-1:45 Jazz I A	12:30-4:00 West U Performing Co

- Summer study required for ballet Levels I and up
- Ballet I B and above – Attendance required twice per week.
- Ballet classes enrollment is required for Jazz IV, V, VI and all Contemporary classes.

- Upper level classes - Ballet V-VI, Jazz V -VI and Contemporary III – Requires instructor’s approval.
- Upper level ballet classes require a minimum of two to three years in each level and summer study.
- **CLASSES ARE SUBJECT TO CHANGE**

TUITION

- **Auto Pay (or Special Arrangements made)**
- **No Tuition Refunds. No Credits. No Exceptions.**
- **First tuition payment due upon registration**
- **Family Discount** Higher tuition pays the full amount; others from the same family receive a 15% discount.
- **Late Charge** Accounts more than 15 calendar days past due will be assessed a \$10 late charge.
- **Returned Checks** \$35 charge for all returned checks.

Registration Fee

Single Student..... \$30
 Two Students\$50
 Three Students or more \$65

Option I	One Annual Payment with 5% discount Due upon registration				
Option II	Two Semester Payments First Payment due upon registration, 2 nd Payment January 7				
Option III	Four Payments* First Payment due upon registration, October 15, January 7, and March 4 <i>*Recommended for new students</i>				
Option IV	Single Class Payments <table style="margin-left: 20px;"> <tr> <td>\$20</td> <td>1 Hour Class</td> </tr> <tr> <td>\$25</td> <td>1¼ - 1½ Hour Class</td> </tr> </table>	\$20	1 Hour Class	\$25	1¼ - 1½ Hour Class
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\$25	1¼ - 1½ Hour Class				

SPECIAL DATES

Class Observations..... October 15 - 20
 Spring Performance..... May TBA
 Last Day of Classes..... May 18
 Summer Dance Camps.....June - August
 Intensive Workshop.....June 3 - 15
 Summer Classes.....July - August

HOLIDAYS

Labor Day August 31 – September 3
 Thanksgiving..... November 18 - 25
 Winter HolidayDecember 23 - January 6
 Spring Break March 10 - 17
 Good FridayApril 19

STUDIO POLICIES

- No food, drinks or chewing gum are allowed in the studios. Water bottles are allowed.
- Teachers reserve the right to dismiss any student who repeatedly disrupts the class or fails to adhere to dress code.
- Parents please do not interrupt teachers while the class is in session. Please check with the front office to see when the teacher is available.
- Purses, jewelry and other valuables should not be left unattended in the dressing room or lobby. The Studio is not responsible for loss or theft of personal items.
- For Safety, dancers should wear street clothes to and from the studio.

Class Make Ups

- Please notify the office when student is unable to attend classes.

Dropping Classes

- You must notify the studio in writing to drop a class; you will be responsible for any tuition/fees until notification has been received.

Class Etiquette

- Consistency and punctuality complement and enhance the overall learning experience. Tardiness is to be avoided as it disrupts the work and progress of others.

LOBBY RULES

To be in compliance with building regulations and for the safety of our students, staff and parents the following policies must be enforced:

- Stairs and hallways must be kept clear at all times.
- No sitting or playing on any stairs
- Lobby area must be kept quiet during class times
- No running, roughhousing allowed
- No tapping or knocking on viewing windows
- Earphones must be used to listen to music or play video games
- Siblings are not allowed in the dressing room, office area or studios.
- Children must not be left unattended
- Do not move or remove furniture from the area

The Studio is not responsible for injuries incurred in class.

DRESS CODE

The following requirements will be *strictly* enforced. We expect both parents and students to make the effort to come to class properly dressed.

Creative Movement –Ballet I must be from Approved List

Creative Movement, Pre Ballet – Black leotard (**no leotards with attached skirts allowed**) pink tights, pink ballet shoes with elastic well sewn on all items from approved list.

Combo I and II – Black leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on, black tap shoes with elastic (no ribbons) all items from approved list.

Elementary Ballet with Tap or Jazz – Pink leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on (no ribbons), all items from approved list

Ballet I – Lilac leotard (**no leotards with attached skirts allowed**), pink tights, pink ballet shoes with elastic well sewn on (no ribbons), all items from approved list

Ballet II – Navy blue leotard, pink tights, pink ballet shoes.

Ballet III – Royal blue leotard, pink tights, pink ballet shoes.

Ballet IV – Burgundy leotard, pink tights.

Ballet V - Purple leotard, pink tights

Ballet VI – Black leotard, pink or black tights.

Tap – Black leotard, pink or black tights, black tap shoes with elastic or Velcro instead of ribbons.

Jazz (I –IV) – Black leotard, black footless tights, and tan jazz shoes.

Contemporary – Black leotard, black footless tights

Hip Hop – Black Leggings or capris and studio logo Hip Hop t-shirt to be purchased from the office, regular athletic shoes.

Hair – Must be worn completely up and out of the face and securely fastened FOR ALL CLASSES; buns are required for Elementary and above, and a ponytail for jazz, hip hop, contemporary, tap and combination classes.

NO heavy dangling jewelry, sweatpants, T-shirts, ballet skirts, shorts, or over-sized dance pants or athletic shorts are allowed in any dance class.

BOYS DRESS CODE

Black tights or shorts, white t-shirt, and black ballet shoes.